

TO: Craig Henriquez
Chair, Academic Council

FROM: Warren M. Grill
Chair, University Priorities Committee

RE: Annual Report of UPC Activities for 2009-10 Academic Year

DATE: May 5, 2010

University Priorities Committee

Charge: To work with senior administrators to define University and academic priorities and ensure the University's annual and long-term budget reflect these priorities.

Membership:

FACULTY

Ana Barros (Civil Engineering), ECAC Representative
Alon Brav (Fuqua)
Liz Clark (Religion)
Chris Counter (Pharmacology & Cancer Biology)
Warren M. Grill (Biomedical Engineering), Chair
Craig Henriquez (Biomedical Engineering) Chair, Academic Council
David McClay (Biology) * on leave
Helen "Sunny" Ladd (Sanford School)
Tom Metzloff (Law)
John Payne (Fuqua)
Lynn Smith-Lovin (Sociology), APC Chair

ADMINISTRATION

Richard Brodhead (President)
Scott Gibson (Executive Vice Dean, School of Medicine)
Peter Lange (Provost)
Hof Milam (Vice President for Finance)
Jim Roberts (Executive Vice Provost)
Victor Dzau (Chancellor), Sally Kornbluth (Vice Dean for Basic Sciences)
Tallman Trask (Executive Vice President)

DEANS

Bill Chameides (Nicholas)
Tom Katsouleas (Pratt)

STUDENTS

Awa Nur (President, DSG)
Yvonne Ford (President, GPSC)

Summary of Activities 2009-2010:

September 14, 2009

- Update on University Finances: refresher on the "road map", FY 08/09 results, FY 09/10 budget
- Overview of DART
- Early planning for 10/11

September 28, 2009 (Craig Henriquez, Chair)

- Discussion of Duke Institutional Conflict of Interest Policy Revision: Jim Seidow, Joan Podleski
- Update from Duke Administrative Restructuring Team (DART): Tim Walsh
- Preview of Business & Finance, Facilities & Environment Agendas for Board of Trustees

October 12, 2009

- Financial Progress, including School of Medicine
- Update on investment performance (DUMAC): Neal Triplett, David Shumate

October 26, 2009 (Tom Metzloff, Chair)

- Discussion of options for simplifying travel meal reimbursement processes
- Discussion of assessing the endowment spending rate
- Faculty Retirement Program

November 23, 2009

- Facilities Management Overview and Update: John Noonan, Associate Vice President, FMD
- Discussion of Bain / UNC Report - Lessons / Opportunities for Duke?
- Preview of Business & Finance, Facilities & Environment Agendas for Board of Trustees

December 7, 2009

- Discussion of Compensation Policy - Peter Lange and Tallman Trask
- Board of Trustees Redux; Budget Roadmap Status

January 11, 2010

- School of Medicine Financial Overview: Scott Gibson
- Balancing Cost Constraints on Academic and Administrative Support Activities

January 25, 2010

- Discussion of Possible Travel Per Diem Policies
- Overview of Office of Licensing & Ventures: Rose Ritts

February 8, 2010.

- Year End DUMAC Results and Their Implications - Tallman Trask
- Tuition and Fee Recommendations
- School-based Academic Planning Process
- Discussion of Compensation Policy for 2010-11
- Preview of Business & Finance, Facilities & Environment Agendas for Board of Trustees

February 22, 2010

- Discussion of Endowment Spending Rate Recommendation for FY 10/11
- Updated Undergraduate Enrollment and Tuition Sharing Policy
- Review of University Debt Portfolio
- Long-term Central Funds (SIP) Outlook

March 15, 2010

- Duke's Financial Challenges and Opportunities
- Central Support of Operational and Programmatic Budgets
- Compensation Policy

March 29, 2010 (Tom Metzloff, Chair)

- Budgeting and funding of dining
- Audit and Compliance: Leigh Goller, Director, Office of Internal Audits

April 12, 2010

- Campaign planning - Richard Brodhead
- Updates from management centers on FY11 budget preparation - Peter Lange
- Central funds discussion with Business & Finance Subcommittee of Board of Trustees

April 26, 2010

- Review of Graduate School - Jo Rae Wright
- Preview of Business & Finance, Facilities & Environment Agendas for Board of Trustees Meeting
- Fuqua School of Business Financial Overview