

TO: Craig Henriquez
Chair, Academic Council
Susan Lozier
Chair Elect, Academic Council

FROM: Warren M. Grill
Chair, University Priorities Committee

RE: Annual Report of UPC Activities for 2010-11 Academic Year

DATE: May 2, 2011

University Priorities Committee

Charge: To work with senior administrators to define University and academic priorities and ensure the University's annual and long-term budget reflect these priorities.

Membership:

FACULTY

Stan Abe (Art, Art History & Visual Studies)
Alon Brav (Fuqua)
Laura Edwards (History), APC Chair
Peter Feaver (Political Science)
David Fitzpatrick (Neurobiology)
Warren Grill (Biomedical Engineering), Chair
Craig Henriquez (Biomedical Engineering), Chair, Academic Council
Helen "Sunny" Ladd (Sanford School)
Marie Lynn Miranda (Environmental Sciences & Policy), ECAC Representative
John Payne (Fuqua)
Barak Richman (Law)

ADMINISTRATION

Richard Brodhead (President)
Victor Dzau (Chancellor), Sally Kornbluth (Vice Dean for Basic Sciences)
Scott Gibson (Executive Vice Dean, School of Medicine)
Peter Lange (Provost)
Hof Milam (Vice President for Finance) until December 1, 2010
Jim Roberts (Executive Vice Provost)
Tallman Trask (Executive Vice President)
Tim Walsh (Vice President for Finance) after December 1, 2010

DEANS

Dick Hayes (Divinity)
Joe Rae Wright (Graduate School)

STUDENTS

Mike Lefevre (President, DSG)
Daniel Griffin (President, GPSC)

Summary of Activities 2010-2011:

September 27, 2010

- Benefit Costs and Changes to Health Plan - Kyle Cavanaugh, Vice President, HR
- Proposed Revised Summer Salary Policy - Jim Siedow, Vice Provost for Research
- Review and Discussion of Changes to CAS Form / Process - Jim Siedow
- Update of University Financial Position
- Review of Business & Finance, Facilities & Environment Agendas for 10/1 Board of Trustees Meeting

October 25, 2010

- Overview of the Duke Budget Process
- Financial Update and Budget Review: 2009-2010 Annual Financial Report of the University

November 8, 2010

- Undergraduate Financial Aid - Jim Roberts
- Compensation Planning - Peter Lange, Kyle Cavanaugh, and Tallman Trask

November 22, 2010

- RACI (Research Administration Continuous Improvement) – Hof Milam
- "Rightsizing" of Administration - Tallman Trask
- Review of Business & Finance, Facilities & Environment Agendas for 12/3 Board of Trustees Meeting

December 6, 2010

- Update to the 1992 Faculty Conflict of Interest Policy
Joan Podleski, Director of Duke's Institutional Ethics and Compliance Program
Dr. Ross McKinney, Director, Trent Center for Bioethics
Michael Somich, Executive Director of Office of Internal Audits
- Financing Duke's Programs in Kunshan - Greg Jones
- Board of Trustees Debrief: path to a balanced budget, future sources of SIP
- Change in MS Tuition Charges - Joe Rae Wright

January 10, 2011

- Review of SIP Expenditures
- eLearning Roadmap Project - Tracy Futhey, Vice President of Information Technology

January 24, 2011

- Campaign Planning Overview - Sarah West, University Development
- Update on Kunshan Campus Planning - Peter Lange and Jim Roberts

February 7, 2011

- 10/11 Spring Budget Variance
- Preview of 11/12 costs allocated to schools
- Capital projects prioritization process

February 21, 2011

- Preview of tuition/fee recommendations
- Detail on student fees - Larry Moneta, Vice President, Student Affairs
- Review of Business & Finance, Facilities & Environment Agendas for 2/25 Board of Trustees Meeting

March 21, 2011

- Strategic Investment Pool (SIP) Funding Model
- Integrated Administrative Process Improvement - transitioning from the DART to the RACI

April 4, 2011

- Review of Financing of Duke Kunshan – Jim Roberts
- Parking and Transportation - Sam Veraldi

April 18, 2011

- Review of Athletics Budget - Mitch Moser, Associate Athletic Director
- FY 11/12 budget outlook

Additional Relevant Interactions

- Ad Hoc Sub-committee meeting with DUMAC Leadership
- New Trustee Orientation
- Business & Finance Subcommittee of the Board of Trustees
- Faculty Representative on Duke Administrative Restructuring Team (DART)